

Trainee	Last name(s)	First name(s)	Date of birth	Nationality	Sex [M/F/Undefined]	Level of Study (UG/PG/PhD)	Degree Programme
	Gapchojiga	Kennedy	07/08/2001	Tanzanian	M	UG	BSc (Hons) Politics with International Relations
Aston University	Name	Faculty/Department	Address	Country	Contact person name; email; phone Name		
	Aston University	International Office	Aston Triangle, Birmingham, B47ET	UK	The Turing Team, Turing@aston.ac.uk , 0121 204 3801 Aston University		
Placement Organisation /Enterprise	Name	Department	Address; website	Country	Size	Contact person name; position; e-mail; phone	Mentor name; position; e-mail; phone
	HORN International Institute for Strategic Studies	Durham Rd, Nairobi, Kenya	https://horninstitute.org	Nairobi, Kenya	<input checked="" type="checkbox"/> < 250 employees <input type="checkbox"/> > 250 employees	Hassan Khannenje, Ph.D. Director +254 719 578005 hkannenje@horninstitute.org	Asia M. Yusuf Strategic Communications Officer +254 798 677803 asiamustafa@horninstitute.org

Before the mobility

Traineeship Programme at the Placement Organisation/Enterprise Planned period of the mobility: from [15/May/2024] to [30/August/2024]	
Traineeship title: Defense, Security and Foreign Relations Intern	Number of working hours per week: 30
Detailed program of the traineeship (please add a brief job description and list responsibilities/tasks): <ul style="list-style-type: none"> • Monitor regional news sources and stay updated on current events related to Defense, security, and foreign relations in the Horn of Africa • Social media monitoring, news aggregators, and regional publications • Preparing papers summarizing key developments in the region, providing researchers with a concise overview • Track upcoming conferences, workshops, or events relevant to the team's research areas and keep researchers informed. • Conduct in-depth research on current events, security threats, and foreign policy issues in the Horn of Africa • Scouring news reports, academic journals, government documents, contacts and NGO publications. 	
Knowledge, skills and competences to be acquired by the end of the traineeship (expected Learning Outcomes) (please add a list of skills you hope to gain, e.g. language, organisation etc): By the end of the traineeship, the intern will have acquired a comprehensive understanding of regional security dynamics, honed research and analytical skills, and developed proficiency in policy analysis and formulation. They will gain practical experience in project management, communication, and teamwork while cultivating a strong network within the defense, security, and foreign relations spheres. The intern will also enhance their knowledge of regional governance, conflict resolution, and diplomacy, fostering a capacity for strategic thinking and problem-solving.	
Monitoring plan: A monitoring plan to assess the intern's progress in developing research, analytical, and communication skills within the context of defense, security, and foreign relations. Regular meetings, feedback sessions, and performance evaluations will be conducted to track the intern's achievements against outlined objectives. The culmination of the monitoring process will be reflected in the internship's final evaluation, providing a comprehensive assessment of the intern's overall performance, contributions to the institute, and potential for future development in the field.	
Evaluation plan: Key performance indicators will include the quality of research outputs, the depth of analysis demonstrated, the clarity and impact of written and oral presentations, and the level of engagement in team projects and initiatives.	
Award 60 ECTS credits (or equivalent) <input type="checkbox"/> Give a grade based on: Traineeship certificate <input type="checkbox"/> Placement assessment <input checked="" type="checkbox"/> Interview <input type="checkbox"/>	
Record the traineeship in the trainee's Transcript of Records and Diploma Supplement (or equivalent).	
The level of language competence in _____ [indicate here the main language of work] that the trainee already has or agrees to acquire by the start of the mobility period is: A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/> Native speaker <input checked="" type="checkbox"/>	

Table B – Aston University

Please use only one of the following three boxes:

1. The traineeship is **embedded in the curriculum** and upon satisfactory completion of the traineeship, Aston University undertakes to:

Accident insurance for the trainee

Aston University provides insurance for all outbound placements. Careers+Placements will provide you with all the relevant information, including how to make a claim on the insurance.

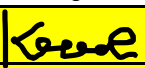
Table C - Placement Organisation/Enterprise

(Please ensure your employer reads this section)

Employers are required to complete the mandatory Health and Safety form issued by Careers+Placements ☒
The Placement Organisation/Enterprise will provide appropriate support and equipment to the trainee ☒
On the last day of the traineeship, the Placement Organisation/Enterprise undertakes to sign all relevant Turing Scheme documentation ☒

By signing this document, the trainee, Aston University and the Partner Organisation/Enterprise confirm that they approve the Traineeship Agreement and that they will comply with all the arrangements agreed by all parties. The trainee and Partner Organisation/Enterprise will communicate to Aston University any problem or changes regarding the traineeship period. Aston University and the student should also commit to what is set out in the Turing grant agreement.

Please ensure this is signed within 30 days of your placement start date otherwise, this will affect your grant.

Commitment	Name	Email	Position	Date	Signature
Student	Kennedy Gapchojiga	210279003@aston.ac.uk	Trainee	07-08-2001	
Responsible person ¹ at Aston University					
Supervisor ² at the Placement Organisation	Asia M. Yusuf	asiamustafa@horninstitute.org	Strategic Communications Officer	07-08-2001	

¹ **Responsible person at Aston University:** this person is responsible for signing the Learning Agreement, amending it if needed and recognising the credits and associated learning outcomes on behalf of the responsible academic body as set out in the Learning Agreement. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

² **Supervisor at the Placement Organisation:** this person is responsible for signing the Learning Agreement, amending it if needed, supervising the trainee during the traineeship and signing the Traineeship Certificate. The name and email of the Supervisor must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

Signature section Notes

- 1. You should sign the document 2. Your placement organisation signs the document 3. Aston University signs the document.
- Signatures must be written in ink. You can print and sign the document, and then scan this document to the next signatory who should also print and sign. We will not accept typed/unclear signatures. All signatures should be dated within 30 days of your start date (you have 30 days **after** your placement to complete and attain signatures from all parties) - if signed afterwards your grant amount will be reduced.